

# North East Carolina Prep School Parental Involvement Policy

**NOTE:** *In support of strengthening student academic achievement, North East Carolina Prep School receives Federal Title I, Part A funds and must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118(a)(2) of the Elementary and Secondary Education Act (ESEA) (district wide parental involvement policy). The policy establishes the school's expectations for parental involvement and describes how NECP will implement a number of specific parental involvement activities, and is incorporated into the school's plan submitted to the State educational agency (SEA).*

## **PART I. GENERAL EXPECTATIONS**

North East Carolina Prep School agrees to implement the following statutory requirements:

1. The school will put into operation programs, activities and procedures for the involvement of parents of NECP with Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
2. Consistent with Section 1118, NECP will work to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.
3. The school will incorporate this parental involvement policy into its plan developed under Section 1112 of the ESEA.
4. In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, NECP will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
5. If the plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the State Department of Education.
6. The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the school.
7. The school will be governed by the following statutory definition of parental involvement, and expects that it will carry out programs, activities and procedures in accordance with this definition.

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:*

- A. Parents play an integral role in assisting their child's learning;
- B. Parents are encouraged to be actively involved in their child's education at school;
- C. Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- D. The carrying out of other activities, such as those described in Section 1118 of the ESEA.

## **PART II. IMPLEMENTATION OF REQUIRED PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. North East Carolina Prep School will take the following actions to involve parents in the joint development of its parental involvement plan under Section 1112 of the ESEA:
  - a. Make information available online
  - b. Request input and feedback regarding parent involvement
  - c. Develop questionnaires to survey parents
2. NECP will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
  - a. Develop questionnaires to survey parents
  - b. Provide a Q and A opportunity for parents
3. NECP will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the Title II Program by requesting and reviewing feedback from parents regarding the effectiveness of the teachers at NECP
4. NECP will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A school. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
5. The Board of Directors and the School Administration will conduct an annual evaluation of the content and effectiveness of the parental involvement policy. Parents will play a crucial role in providing feedback and input into any necessary changes to the policy.
6. NECP will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

The school will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph.

- The State's academic content standards,
  - The State's student academic achievement standards,
  - The State and local academic assessments including alternate assessments,
  - The requirements of Part A,
  - How to monitor their child's progress, and
  - How to work with educators
7. Curriculum nights will be held to discuss progress toward State and local academic goals and strategies to enhance student learning, parental workshops will be developed and presented to assist parents with skill development of their own, which will better position them to help their children.

8. The school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
  - Providing curriculum nights to share effective strategies for parents to use at home to enhance their child's literacy and other academic skills
  - Developing a series of parent workshops to assist parents in developing their own skills which in turn will benefit the students
  
9. The school will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and the school, by:
  - Holding opportunities for dialogue between the parties
  - Providing time at Board meetings for public comment
  
10. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
  - Providing resources to support parenting of school aged children
  - Providing instructional strategies for parents to implement at home
  - Developing and implementing skill based parental programs
  
11. The school will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
  - Information will be made available on the NECP website
  - Quarterly newsletters will be sent home communicating important upcoming dates, as well as news regarding the academic and extracurricular programs
  - Contact information will be readily available to assist parents

### **PART III. ADOPTION**

NECP's Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the minutes from the June, 2013 Board of Directors Meeting. This policy was adopted by the **NECP** on **6/25/13** and will be in effect for the period of **one year**. The school will distribute this policy to all parents of participating Title I, Part A children on or before **July 1, 2013**.

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(Signature of Authorized Official)

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(Date)