

NECP Board Meeting Minutes
Regular Meeting of the Board
274 Husky Trail Tarboro, NC 27886
September 5, 2017
Scheduled Time 7:00pm

Upon determining the presence of a quorum, Chair Jenny Watson called the regular board meeting of the Board of Directors to order at 7:00 pm at NECP Elementary Cafeteria in Tarboro, NC.

Board Members Present

Chair Jenny Watson
Vice Chair Chris Bissette
Director David Anderson
Director Cary Fleming
Director Scott Radosevich
Director Othar Woodard

Board Members Absent

Director Lisa Winstead

Arrived late: None

Departed early: None

Others Present:

Executive Director William Etheridge
Elementary School Principal Cindy Dawes
High School Principal Phillip Lampron
High School Assistant Principal Jarrett Pleasant
NECP EC Director Bernadine Lewis
Board's Recorder Youlanda Bulluck

Approve Agenda:

Motion by Vice Chair Bissette to approve the agenda.
Seconded by Director Radosevich. Passed without dissent.

Approval of August 2017 Minutes:

Motion by Director Radosevich to approve August's minutes.
Seconded by Director Woodard. Passed without dissent.

Public Comments:

Mrs. Kelly Spivey expressed the following four concerns: why students can no longer wear joggers, a need for a credit card machine for the Husky Shop, weekly announcements as to where the Dress Down Friday funds are being used towards, and NECP are in the need of more parent involvement items.

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Mrs. Barbara Knight expressed a concern about not being informed of students not being able to wear pants/jeans with holes in them if it's not showing their skin.

Chair Watson and Director Radosevich reported the dress codes have not changed, it only being reinforced this year. Executive Director Etheridge reported that we are trying to be in consistent. Director Anderson reported to check into the joggers style of pants.

Ms. Mary Johnson expressed a concern about milk being expired and the food doesn't always look presentable to eat.

Executive Director Etheridge reported the visit with DPI for Nutrition reported the differently from what Ms. Johnson stated. Vice Chair Bissette reported for Ms. Johnson to speak with Executive Director Etheridge regarding the food.

Executive Director's Report:

Approve Financial Report:

Executive Director Etheridge presented the board with the monthly finance report document.

Motion by Director Woodard to accept the financial report.
Seconded by Director Anderson. Passed without dissent.

Director Woodard would like for the Child Nutrition department to be monitored monthly, so that we won't fall in a deficiency.

Confirm Enrollment: Executive Director reported the current enrollment is at 942 as of Aug. 31st. The last meeting we were at 938 students.

Request New Position: Executive Director Etheridge reported the request to hire a Part Time Arts/Crafts teacher for grades K- 2nd, and the pay would be \$18.00 per hour at 15 hours a week.

Motion by Director Woodard to accept the new position of a K-2nd Arts/Crafts teacher as recommended by Executive Directive Etheridge.
Seconded by Director Radosevich. Passed without dissent.

Title 1 Family Engagement Policy:

Motion by Vice Chair Bissette to adopt the new name change.
Seconded by Director Woodard. Passed without dissent.

Approve Field Trip Requests:

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Motion by Director Woodard to accept the request of the field trip to Washington, NC on Sept. 19, for the FFA Region.
Seconded by Vice Chair Bisette. Passed without dissent.

Motion by Director Woodard to accept the request of the field trip to the University of Mt. Olive Ag. Fest on Sept. 21.
Seconded by Vice Chair Bisette. Passed without dissent.

Motion by Director Woodard to accept the request of the field trip to Christ Baptist Church in Raleigh for a chorus competition on Oct. 7, with the amended change of “students will not be allowed to drive themselves; they must ride the activity bus.”

Facilities Report: Executive Director Etheridge presented the board with the needed repairs for the school as requested of him at the last board meeting: locking mechanic for 2nd – 7th grade building at the back, air conditioner unit in the board room (*See Building & Facilities under Board Committee Reports & Actions*), roof of the elementary building, sprinkler system (*recommendation to wrap pipes*), high school grounds regarding the run away/run off, and the windows need to be re-sealed.

Discipline Report: Executive Director Etheridge presented the board with the discipline report document. (*9 In School Suspensions and 12 Out of School Suspensions*)

Instructional Personnel Certification Report: Executive Director Etheridge presented the board with the data on the certified and non – certified status of teachers.

CTE Grant Opportunity: Executive Director Etheridge presented the board with the CTE Grant information document.

Motion by Director Woodard to pursue the CTE Grant procedure.
Seconded by Director Radosevich. Passed without dissent.

BOG3 Results: K- 7th Principal Dawes presented the board with the BOG results for 3rd grade document. RTA will be held next week.

Board Committee Reports and Actions:

Governance: None to Report

Finance: Director Woodard reported reaching out to Ms. Kathy Dawes regarding the audit.

Curriculum: None to Report

Technology: None to Report

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Building and Facilities: Executive Director Etheridge reported the bids for the AC unit in the cafeteria. DCS \$7,800, Eneco \$6,940, and Overstreet \$ 6,900.

Motion by Director Woodard to accept the bid offer from Overstreet to do the AC in the cafeteria.

Seconded by Director Anderson. Passed without dissent.

Motion by Director Anderson to allow a mini split unit.

Seconded by Director Woodard . Passed without dissent.

Motion by Vice Chair Bissette to move the surplus funds to the Building Repairs and Maintenance Facilities line.

Seconded by Director Radosevich. Passed without dissent.

Fundraising: None to Report

Parental Involvement: None to Report

Nomination: Vice Chair Bissette reported the following: had 4 applications, 1 withdrew, must have 4 in order to present, seeking applications, and hopefully to have some candidates next month.

Announcements: None to Report

Closed Session: Personnel, Contracts, & Leases- General Statutes 143-318.11(a) (1) & (5)

Motion by Vice Chair Bissette to convene a closed session of the board to discuss personnel, and contracts/lease authorized by NC Statute 143-318.11(a) (1) & (5).

Seconded by Director Anderson. Passed without dissent.

Board convened closed session at 8:20pm

Board adjourned closed session at 8:45 pm

Open Session

No Actions were taken in Closed Session

Motion by Director Fleming to re-convene opened session at 8:45pm

Seconded by Director Woodard. Passed without dissent.

One action was taken in Open Session

Motion by Director Woodard to accept the position of one Home Bound teacher as recommended by Executive Director Etheridge.

Seconded by Director Radosevich. Passed without dissent.

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Adjourn:

Motion by Director Woodard to adjourn the meeting at 8:46pm.
Seconded by Director Anderson. Passed without dissent.

These minutes were approved by the board on _____
Board's Secretary _____